

# Loughborough College

## 2019 Trade Union Facility Time Report

### Introduction

The Trade Union (Facility Time Publication Requirements) Regulations 2017 came into force on the 1st April 2017. These regulations place a legislative requirement on relevant public-sector employers, including Loughborough College, to collate and publish annually a range of data on the amount and cost of facility time within their organisation. The information Loughborough College is required to publish is:

- **Relevant Trade Union officials:** The number of FTE employees who were relevant union officials during the relevant reporting period
- **Percentage of time spent on facility time:** the percentage of working hours spent by each relevant union official on facility time
- **Percentage of pay bill spent on facility time:** The percentage of the total wage bill spent on facility time
- **Paid Trade Union activities:** The time spent on paid union activities as a percentage of total paid facility hours.

The reference period of this report is 1 April 2018 to 31 March 2019.

### Trade Union Recognition at Loughborough College

Loughborough College has an active recognition agreement in place with two trade unions; UCU which represents teaching staff, and Unison which represents support staff. The College and its recognised unions meet formally at least six times per year and have a positive and productive working relationship.

### Statutory Reporting

The information below was reported to the government as part of Loughborough College's statutory reporting requirement.

#### 1. Relevant Trade Union officials

| Number of employees who were relevant trade union officials | Full-time equivalent employee number |
|---|--------------------------------------|
| 10  | 9.8                                  |

2. Percentage of time spent on facility time

| Percentage of time | Number of employees |
|--------------------|---------------------|
| 0%                 | 0                   |
| 1-50%              | 10                  |
| 51%-99%            | 0                   |
| 100%               | 0                   |

3. Percentage of pay bill spent on facility time

| Pay bill   | Cost of facility time | % of total pay bill spent on facility time |
|------------|-----------------------|--|
| 18,783,870 | 21,164                | 0.11%                                      |

4. Paid Trade Union activities

| Time spent on paid Trade Union activities as a percentage of total paid facility time hours |
|---|
| 0%  |

Declaration

I confirm that the College's Trade Union facility time calculations are accurate and meet the requirements of the Regulations. The calculations have been collected and presented within this report in accordance with The Trade Union (Facility Time Publication Requirements) Regulations 2017.



**Colin Butler**  
VP People and Planning

31 July 2019