

DISABILITY STATEMENT

Loughborough College

Loughborough College is an equal opportunity college, open to all. We welcome people with disabilities and are committed to promoting equality of opportunity in education, employment and training.

This statement aims to provide helpful and clear information on the services and facilities provided for people with disabilities at Loughborough College, as well as details about who to contact for more information.

College Procedures on Disability

Several procedures reinforce Loughborough College's commitment to equality of opportunity, inclusiveness and diversity. These include:

- Loughborough College Disability Equality Scheme
- Loughborough College Equal Opportunities and Diversity Policy
- Loughborough College Student Support Service Standards

Loughborough College has a Student Support Service which aims to meet the individual support needs of learners. We promote an inclusive environment that helps students to maximise their full potential.

Accessing Support

If you would like to discuss your support needs prior to submitting an application, please contact our Student Support Team on 01509 618313. We can talk through your individual support needs and offer you advice on courses. Alternatively, you can fill in the appropriate section of the application form, indicating that you would like support. You will be contacted by a member of the team and invited to talk through your support needs.

We can also offer support in the following ways:

- Help you to complete forms
- Put forms or materials into alternative formats
- Support you during interview
- Support you through your enrolment

Educational Support

There is a wide range of support available and we look to be flexible in order to provide the most appropriate support for you. Below are some examples of the type of support available:

- Learning support in class, including note taking
- Communication Support for deaf or hard of hearing people
- Specialist Tutor Support e.g. dyslexia, language support, Teacher of the Blind (in association with the RNIB)
- Materials adaptation, e.g. Braille, large print, audio
- Specialist Assessment, e.g. dyslexia, visual impairment

- Exam arrangements, including adapted exam papers, reader, amanuensis (scribe), extra time and the use of technology
- Support with personal care and medical conditions
- Specialist equipment and assistive technology
- Mental Health support

In order for us to be able to make reasonable adjustments to our provision we would like to discuss your requirements with you before you start College. Early application is therefore advisable. We will assess your needs and use external agencies as appropriate.

Complaints

Loughborough College will try to make your time with us a pleasant, enjoyable and rewarding one. There may be a time, however, when you wish to complain about some part of that College experience. If you do, the procedures for making a complaint are set out in the College Charter, the Student Handbook and in Loughborough College 'Listening to You' leaflets.

Any student requiring an advocate to support them in making a complaint should contact the Student Development Centre. Alternatively, you might prefer to contact the Students' Union.

Management of complaints will be undertaken by the Assistant Principal Curriculum and Standards.

Facilities/ Access to the College

The college is continually monitoring and improving access to accommodation and is compliant with the Disability Discrimination Act part 4. Almost all areas of the College are accessible to wheelchair users. If access proves difficult for you, we will try to make other arrangements such as relocating classes.

Review and Evaluation

All matters covered by this statement are regularly reviewed by the College Management and the College strives to continually improve its provision for people with disabilities.

This Disability Statement is reviewed annually. We will readily respond to any comments or complaints you may wish to make about the statement and we welcome any suggestions you may have for improving the statement. Please contact Sue Foreman on 01509 515467 email sue.foreman@loucoll.ac.uk

This statement and other College documents are available on request in enlarged print, Braille or audio format.

We suggest that this statement should be read in conjunction with the Student Charter and the Equality and Diversity Policy- Learning.

An Equality Impact Assessment has been conducted by the Equality and Diversity Co-ordinator on 7 Jan 2010.